



LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

*REPORT ON EXAMINATION OF
BASIC FINANCIAL STATEMENTS*

FISCAL YEAR ENDED JUNE 30, 2013

LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT

REPORT ON EXAMINATION OF BASIC FINANCIAL STATEMENTS

JUNE 30, 2013

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Independent Auditor's Report

To the Honorable School Committee
Lincoln-Sudbury Regional School District
Sudbury, Massachusetts

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Lincoln-Sudbury Regional School District (District), as of and for the year ended June 30, 2013, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Lincoln-Sudbury Regional School District, as of June 30, 2013, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and required supplementary information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated May 23, 2014, on our consideration of the Lincoln-Sudbury Regional School District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Lincoln-Sudbury Regional School District's internal control over financial reporting and compliance.



May 23, 2014

Management's Discussion and Analysis

Management's Discussion and Analysis

This discussion and analysis of the Lincoln-Sudbury Regional School District's (District) financial performance provides an overall review of the District's financial activities for the fiscal year ending June 30, 2013, with comparisons to FY '12 and, in some cases, FY '11. The intent of this discussion and analysis is to look at the District's financial performance as a whole. We encourage readers to review the basic financial statements and notes to the basic financial statements in order to enhance their understanding of the District's financial performance.

Overview of the Financial Statements

This discussion and analysis are intended to serve as an introduction to the Lincoln-Sudbury Regional School District's basic financial statements. These basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements.

Government-wide financial statements. The *government-wide financial statements* are designed to provide readers with a broad overview of finances, in a manner similar to private-sector business.

The *statement of net position* presents information on all assets and liabilities, with the difference between the two reported as *net position*. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position is improving or deteriorating.

The *statement of activities* presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, *regardless of the timing of related cash flows*. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods (e.g., uncollected revenues and earned but unused vacation leave).

Both of the government-wide financial statements distinguish functions that are principally supported by member town assessment and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (*business-type activities*). The governmental activities include providing pupil education at the one District school, facility maintenance, employee benefits, and central services. The District had no business type activities.

Fund financial statements. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental funds. *Governmental funds* are used to account for essentially the same functions reported as *governmental activities* in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund statements focus on *near-term inflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year. Such information may be useful in evaluating a government's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for *governmental activities* in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues,

expenditures, and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison statement has been provided for the general fund to demonstrate compliance with this budget.

Proprietary funds. The District does not maintain any proprietary funds.

Fiduciary funds. Fiduciary funds are used to account for resources held for the benefit of parties outside the government. Fiduciary funds are *not* reflected in the government-wide financial statement because the resources of those funds are *not* available to support the District's own programs. The accounting used for fiduciary funds is much like that used for propriety funds.

Notes to the basic financial statements. The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

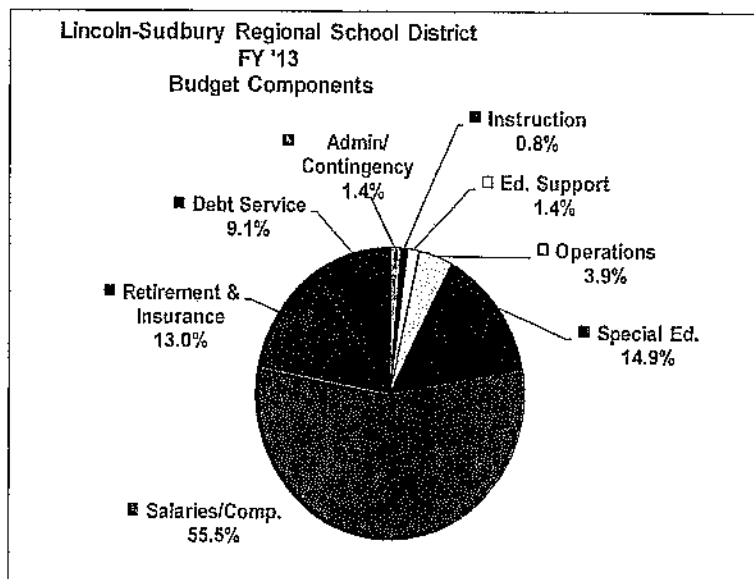
Other information. In addition to the basic financial statements and accompanying notes, this report also presents certain *required supplementary information* concerning the District's budgetary basis of accounting.

Government-wide Financial Analysis

Lincoln-Sudbury Regional High School is a grade 9-12 Regional School District established pursuant to Chapter 71 of the General Laws of Massachusetts and operates in accordance with the Lincoln-Sudbury Regional Agreement.

As a regional school, Lincoln-Sudbury must include in its budget "ALL" costs associated with the running of the school district. Such costs not commonly found in non-regional school budgets, e.g., health, life, workers' compensation, unemployment and property/casualty insurances; FICA; retirement; and debt service are included in the regional school budget. These costs, referred to as Retirement, Insurance and Debt Service, amount to 22% of the total FY '13 Budget of \$28.3 million and 21% of total expenditures, a decrease of \$497,000 over FY '12. The decrease primarily relates insurance costs, which was caused by changes in insurance coverage.

The following chart shows the Budget Components for FY '13 Budget:



Chapter 70 State Aid and Regional Transportation Aid offset the annual budget. Other offsets to the budget include estimated receipts (athletic and activity user fees, income from the school lunch program, Medicaid funds, Building Use funds, parking fees), surpluses from the previous year's budget, investment income and the difference between what was anticipated in state aid in the previous year and what was actually received.

After taking these deductions, the net budget is apportioned to Lincoln and Sudbury in accordance with the October 1st student enrollment averaged over three years.

The following are the most recent budget ratios:

	<u>FY '13 Budget Ratios:</u>	<u>FY '12 Budget Ratios:</u>	<u>FY '11 Budget Ratios:</u>
Lincoln:	15.61%	15.12%	15.64%
Sudbury:	84.39%	84.88%	84.36%

Entity-wide Financial Analysis

Net position of \$47.9 million reflects investment in capital assets (e.g., land, buildings, machinery, and equipment), less any related debt used to acquire those assets that are still outstanding. The District uses these capital assets to provide services to pupils; consequently, these assets are not available for future spending. Although the investment in its capital assets is reported net of its related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The governmental activities decreased by \$3.3 million in fiscal year 2013. The decrease was primarily attributable to the \$3.4 million increase in the liability for other postemployment benefits. This was offset by debt principal payments on long-term debt exceeding depreciation expense by \$293 thousand.

Financial Analysis of the Governmental Funds

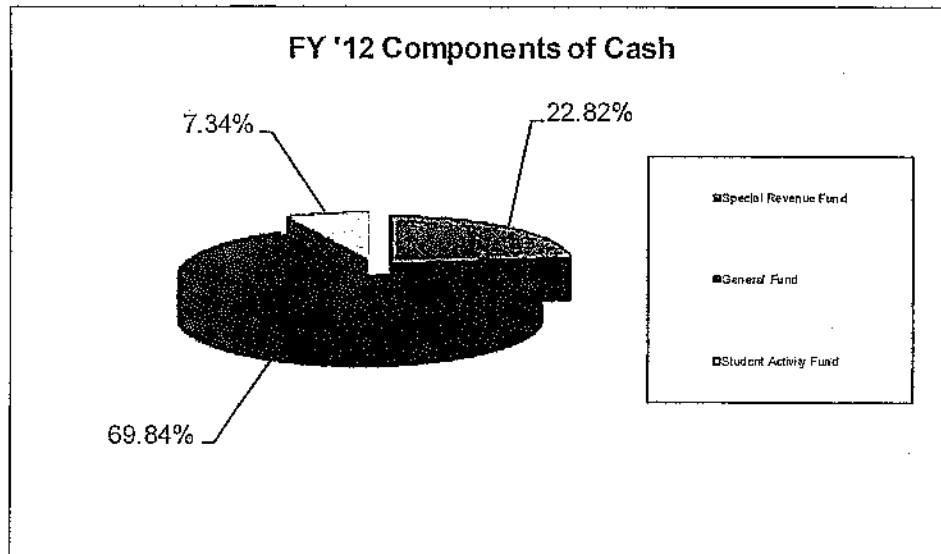
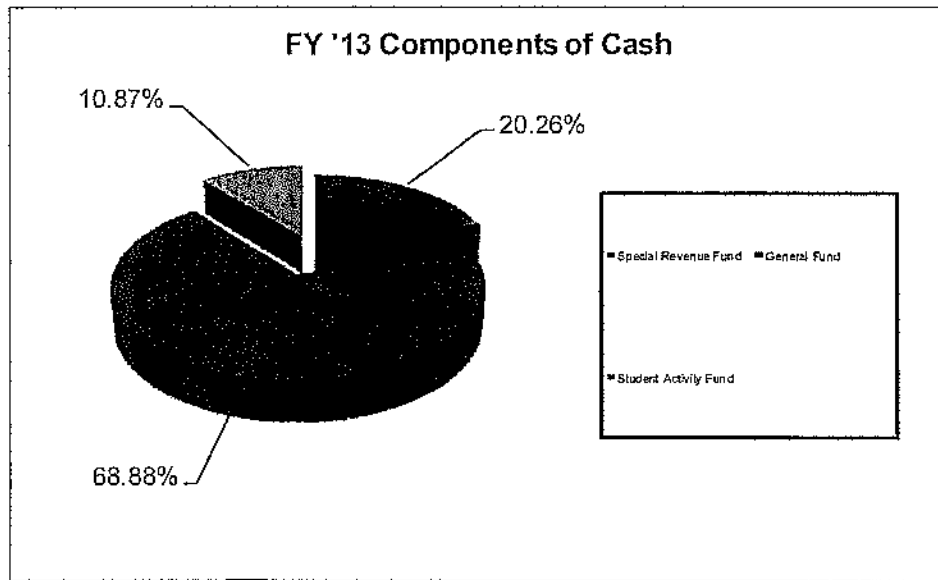
As noted earlier, the District uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds. The focus of governmental funds is to provide information on near-term inflows, outflows, and balances of *spendable* resources. Such information is useful in assessing financing requirements. In particular, *unassigned fund balance* may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of June 30, 2013, the District's cash and short-term investment position was \$2.6 million which includes the following fund types:

GOVERNMENTAL FUND TYPES:	<u>FY '13</u>	<u>FY '12</u>	<u>FY '11</u>
General Fund.....	\$ 1,806,858	\$ 2,372,350	\$ 2,459,069
Special Revenue Fund.....	531,450	775,100	960,933
 FIDUCIARY FUND TYPES:			
Agency Fund.....	285,035	249,333	369,274

This is a decrease of \$773,000 from the prior year's cash position.



As of the end of the current fiscal year, governmental funds reported combined ending fund balances of \$2.3 million, a decrease of \$593 thousand in comparison with the prior year. The decrease is primarily attributable to a planned use of reserves.

The general fund is the chief operating fund. At the end of the current fiscal year, unassigned fund balance of the general fund was \$669,000 while total fund balance was \$1.4 million. Restrictions for debt service totaled \$16,992 and assignments of fund balance totaled \$31,034 for encumbrances and \$666,304 for the amount used to balance the fiscal 2014 budget. As a measure of the general fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total budgetary expenditures. Unassigned fund balance represents 2.4% of total general fund budgetary expenditures, while total fund balance represents 4.9% of that same amount.

Excess & Deficiency Fund

State law allows regional school districts to save surplus funds up to five percent of their operating budget in an account known as an Excess and Deficiency Fund. The LS Regional Agreement further restricts funding such an account by requiring permission from both the Lincoln and Sudbury Finance Committees. In addition, the regional agreement restricts the use of funds from this account to extraordinary, nonrecurring expenses. Once funded, the school committee is authorized to make expenditures from this fund without further appropriation. The School District's Excess and Deficiency totaled \$357,963 as of June 30, 2013.

It is important to note here that, unlike town departments, the regional school district cannot request a transfer from the towns' (Lincoln and/or Sudbury's) reserve accounts. A town meeting vote is required in order to appropriate funds to the district. Therefore, it is critical to establish an excess and deficiency fund, which actually works as the District's own reserve fund.

Stabilization Fund

State law allows regional school districts to set aside funds for capital improvements (statute specifies funds may be used for any purpose for which a regional school district may also borrow funds). The stabilization fund is funded through the budget process and may be spent by vote of two-thirds of all the members of the school committee. At June 30, 2013, the fund balance equaled \$310,989, which is reported in the General Fund as unassigned fund balance.

General Fund Budgetary Highlights

The initial budget and the encumbrances and continuing appropriations (original budget) totaled \$28.3 million. No significant budget changes occurred during the year. General fund revenues came in approximately \$40,000 less than budgeted while general fund expenditures came in \$97,000 less than budgeted.

Capital Assets and Debt Administration

Capital Assets. The District's investment in capital assets for its activities as of June 30, 2013, amounts to \$56.5 million (net of accumulated depreciation). This investment in capital assets land, construction in progress, buildings and improvements, vehicles, equipment, books, and computers. Current year additions were mostly related to \$216,000 for stadium lighting, \$43,000 for an athletic department van, and \$29,000 for the engineering and design costs for a new softball field.

Debt Administration. At the end of the current fiscal year, the District had total bonded long-term debt outstanding of \$8.6 million. The entire amount relates to school construction and renovation.

The District maintains a AAA Bond Rating with Standard & Poor's on its short-term debt. This designation denotes superior credit quality. Analysts for Standard & Poor's attribute several factors in this rating which include the strong financial support of the towns of Lincoln and Sudbury, the district's affluent tax base with proximity to the metropolitan Boston economy, very high wealth and income levels, below-average unemployment, a stable financial position with consistent general fund surpluses, and a manageable debt position.

Please refer to Notes 4, 5, and 6 for further discussion of the major capital and debt activity.

Requests for Information

This financial report is designed to provide a general overview of the Lincoln-Sudbury Regional School District's finances for all those with an interest in the District's finances. Questions concerning any of the information provided in this report or requests for additional financial information should be addressed to the Business Administrator, Lincoln-Sudbury Regional School District, 390 Lincoln Road, Sudbury, MA 01776.

Basic Financial Statements

STATEMENT OF NET POSITION

JUNE 30, 2013

		Governmental Activities
ASSETS		
CURRENT:		
Cash and cash equivalents.....	\$	2,338,308
Receivables, net of allowance for uncollectibles:		
Intergovernmental.....		588,690
NONCURRENT:		
Capital assets - nondepreciable.....		1,399,947
Capital assets, net of accumulated depreciation.....		55,083,795
TOTAL ASSETS.....		59,410,740
 LIABILITIES		
CURRENT:		
Warrants payable.....		375,903
Accrued liabilities.....		256,153
Accrued interest.....		92,982
Other liabilities.....		4,175
Bonds payable.....		1,950,000
NONCURRENT:		
Other postemployment benefits.....		9,223,026
Bonds payable.....		6,600,000
TOTAL LIABILITIES.....		18,502,239
 NET POSITION		
Net investment in capital assets.....		47,933,742
Restricted for:		
Gifts and grants.....		31,681
Unrestricted.....		(7,056,922)
TOTAL NET POSITION.....	\$	40,908,501

See notes to basic financial statements.

STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2013

<u>Functions/Programs</u>	<u>Program Revenues</u>			
	<u>Expenses</u>	<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Net (Expense) Revenue</u>
Primary Government:				
<i>Governmental Activities:</i>				
Administration	\$ 752,066	\$ -	\$ 14,749	\$ (737,317)
Instruction.....	15,923,375	-	1,320,823	(14,602,552)
Health services.....	89,895	-	-	(89,895)
Transportation.....	1,171,014	-	-	(1,171,014)
Athletics.....	160,107	-	-	(160,107)
Other student activities.....	110,785	-	-	(110,785)
Facilities.....	3,478,169	-	-	(3,478,169)
Retirement.....	3,791,837	-	-	(3,791,837)
Insurance.....	2,658,249	-	-	(2,658,249)
Tuition.....	3,566,029	-	-	(3,566,029)
Federal and state grants.....	819,879	-	807,504	(12,375)
Extended day.....	140,356	168,532	-	28,176
Athletic revolving.....	602,418	717,557	-	115,139
Cafeteria.....	461,518	456,302	-	(5,216)
Other special revenue.....	540,366	184,602	419,737	63,973
Building and equipment.....	139,120	-	2,493	(136,627)
Interest.....	381,946	-	-	(381,946)
Other postemployment benefits.....	3,380,347	-	-	(3,380,347)
Total Governmental Activities.....	\$ 38,167,476	\$ 1,526,993	\$ 2,565,306	\$ (34,075,177)

See notes to basic financial statements.

(Continued)

STATEMENT OF ACTIVITIES (Continued)

FISCAL YEAR ENDED JUNE 30, 2013

	Primary Government
	Governmental Activities
Changes in net position:	
Net (expense) revenue from previous page.....	\$ <u>(34,075,177)</u>
<i>General revenues:</i>	
Member town assessments.....	24,687,877
Intergovernmental.....	5,991,167
Unrestricted investment income.....	715
Miscellaneous.....	<u>80,770</u>
Total general revenues and transfers.....	<u>30,760,529</u>
Change in net position.....	(3,314,648)
<i>Net Position:</i>	
Beginning of year.....	<u>44,223,149</u>
End of year.....	<u>\$ <u>40,908,501</u></u>

(Concluded)

**GOVERNMENTAL FUNDS
BALANCE SHEET**

JUNE 30, 2013

ASSETS	<u>General</u>	<u>Nonmajor Governmental Funds</u>	<u>Total Governmental Funds</u>
Cash and cash equivalents.....	\$ 1,806,858	\$ 531,450	\$ 2,338,308
Receivables, net of uncollectibles:			
Intergovernmental.....	<u>149,797</u>	<u>438,893</u>	<u>588,690</u>
TOTAL ASSETS.....	<u>\$ 1,956,655</u>	<u>\$ 970,343</u>	<u>\$ 2,926,998</u>
LIABILITIES AND FUND BALANCES			
LIABILITIES:			
Warrants payable.....	\$ 313,045	\$ 62,858	\$ 375,903
Accrued liabilities.....	256,153	-	256,153
Other liabilities.....	<u>4,175</u>	<u>-</u>	<u>4,175</u>
TOTAL LIABILITIES.....	<u>573,373</u>	<u>62,858</u>	<u>636,231</u>
FUND BALANCES:			
Restricted.....	16,992	907,485	924,477
Assigned.....	697,338	-	697,338
Unassigned.....	<u>668,952</u>	<u>-</u>	<u>668,952</u>
TOTAL FUND BALANCES.....	<u>1,383,282</u>	<u>907,485</u>	<u>2,290,767</u>
TOTAL LIABILITIES AND FUND BALANCES.....	<u>\$ 1,956,655</u>	<u>\$ 970,343</u>	<u>\$ 2,926,998</u>

See notes to basic financial statements.

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TOTAL FUND BALANCES TO THE STATEMENT OF NET POSITION**

FISCAL YEAR ENDED JUNE 30, 2013

Total governmental fund balances.....	\$	2,290,767
Capital assets (net) used in governmental activities are not financial resources and, therefore, are not reported in the funds.....		56,483,742
In the statement of activities, interest is accrued on outstanding long-term debt, whereas in governmental funds interest is not reported until due.....		(92,982)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the governmental funds		
Bonds payable.....	(8,550,000)	
Other postemployment benefits.....	<u>(9,223,026)</u>	
Net effect of reporting long-term liabilities.....		<u>(17,773,026)</u>
Net position of governmental activities.....	\$	<u>40,908,501</u>

See notes to basic financial statements.

GOVERNMENTAL FUNDS
STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES

FISCAL YEAR ENDED JUNE 30, 2013

	General	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES:			
Member town assessments.....	\$ 24,687,877	\$ -	\$ 24,687,877
Intergovernmental.....	6,067,845	2,127,006	8,194,851
Departmental and other.....	4,092	1,965,206	1,969,298
Investment income.....	715	87	802
TOTAL REVENUES.....	30,760,529	4,092,299	34,852,828
EXPENDITURES:			
Current:			
Administration.....	752,066	-	752,066
Instruction.....	14,686,619	1,238,756	15,923,375
Health services.....	100,322	-	100,322
Transportation.....	1,171,014	-	1,171,014
Athletics.....	160,107	-	160,107
Other student activities.....	110,785	-	110,785
Facilities.....	1,621,049	-	1,621,049
Retirement.....	3,791,837	-	3,791,837
Insurance.....	2,658,249	-	2,658,249
Tuition.....	3,566,029	-	3,566,029
Federal and state grants.....	-	819,879	819,879
Extended day.....	-	169,722	169,722
Athletic revolving.....	-	861,161	861,161
Cafeteria.....	-	461,518	461,518
Other special revenue.....	-	547,416	547,416
Building and equipment.....	166,546	3,629	170,175
Debt service:			
Maturing debt.....	2,150,000	-	2,150,000
Interest.....	410,800	-	410,800
TOTAL EXPENDITURES.....	31,345,423	4,100,081	35,445,504
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	(584,894)	(7,782)	(592,676)
FUND BALANCES AT BEGINNING OF YEAR.....	1,968,176	915,267	2,883,443
FUND BALANCES AT END OF YEAR.....	\$ 1,383,282	\$ 907,485	\$ 2,290,767

See notes to basic financial statements.

RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
TO THE STATEMENT OF ACTIVITIES

FISCAL YEAR ENDED JUNE 30, 2013

Net change in fund balances - total governmental funds..... \$ (592,676)

Governmental funds report capital outlays as expenditures. However, in the Statement of Activities the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

Capital outlay.....	336,641
Depreciation expense.....	<u>(1,857,120)</u>

Net effect of reporting capital assets..... (1,520,479)

The issuance of long-term debt (e.g., bonds and leases) provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the financial resources of governmental funds. Neither transaction, however, has any effect on net position. Also, governmental funds report the effect of premiums, discounts, and similar items when debt is first issued, whereas these amounts are deferred and amortized in the Statement of Activities.

Debt service principal payments.....	2,150,000
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Some expenses reported in the Statement of Activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Net change in accrued interest on long-term debt.....	28,854
Net change in other postemployment benefits.....	<u>(3,380,347)</u>

Net effect of recording long-term liabilities and amortizing bond premiums..... (3,351,493)

Change in net position of governmental activities..... \$ (3,314,648)

See notes to basic financial statements.

FIDUCIARY FUNDS
STATEMENT OF FIDUCIARY NET POSITION

JUNE 30, 2013

	<u>Agency Funds</u>
ASSETS	
CURRENT:	
Cash and cash equivalents.....	\$ <u>285,035</u>
LIABILITIES	
Liabilities due depositors.....	\$ <u><u>285,035</u></u>

See notes to basic financial statements.

NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accompanying financial statements of the Lincoln-Sudbury Regional School District (District) have been prepared in accordance with accounting principles generally accepted in the United States of America (GAAP). The Governmental Accounting Standards Board (GASB) is the recognized standard-setting body for establishing governmental accounting and financial reporting principles. The significant accounting policies are described herein.

A. Reporting Entity

The District was formed under Chapter 71 of the Massachusetts General Laws that, by agreement, serves the Towns of Lincoln and Sudbury (Member Towns) and provides public education for pupils from member towns in grades nine through twelve. A six-member School Committee governs the District, which consists of elected members from the member towns for a term of 3 years.

For financial reporting purposes, the District has included all funds, organizations, account groups, agencies, boards, commissions and institutions. The District has also considered all potential component units for which it is financially accountable as well as other organizations for which the nature and significance of their relationship with the District are such that exclusion would cause the basic financial statements to be misleading or incomplete. As required by GAAP, these basic financial statements present the District (the primary government) and its component units. The District has no component units that require inclusion in these basic financial statements.

B. District-Wide and Fund Financial Statements*District-Wide Financial Statements*

The district-wide financial statements (i.e., statement of net position and the statement of changes in net position) report information on all of the non-fiduciary activities of the primary government and its component units. *Governmental activities* are primarily supported by member town assessments taxes and intergovernmental revenues.

Fund Financial Statements

Separate financial statements are provided for governmental funds and fiduciary funds even though fiduciary funds are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. Nonmajor funds are aggregated and displayed in a single column.

Major Fund Criteria

Major funds must be reported if the following criteria are met:

- If the total assets, liabilities, revenues, or expenditures/expenses of an individual governmental fund are at least 10 percent of the corresponding element (assets, liabilities, etc.) for all funds of that category or type (total governmental funds), *and*
- If the total assets, liabilities, revenues, or expenditures/expenses of the individual governmental fund are at least 5 percent of the corresponding element for all governmental funds combined.

Additionally, any other governmental fund that management believes is particularly significant to the basic financial statements may be reported as a major fund.

Fiduciary funds are reported by fund type.

C. Measurement Focus, Basis of Accounting and Financial Statement Presentation

District-Wide Financial Statements

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Under this method, revenues are recorded when earned and expenses are recorded when the liabilities are incurred. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The statement of activities demonstrates the degree to which the direct expenses of a particular function or segment are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include the following:

- Charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment.
- Grants and contributions that are restricted to meeting the operational requirements of a particular function or segment.

Other items not identifiable as program revenues are reported as general revenues.

The effect of interfund activity has been removed from the government-wide financial statements.

Fund Financial Statements

Governmental fund financial statements are reported using the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., measurable and available). Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to pay liabilities of the current period. Expenditures are recorded when the related fund liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, and certain compensated absences, claims and judgments which are recognized when the obligations are expected to be liquidated with current expendable available resources.

Investment income is susceptible to accrual. Other receipts and revenues become measurable and available when the cash is received and are recognized as revenue at that time.

Entitlements and shared revenues are recorded at the time of receipt or earlier if the susceptible to accrual criteria is met. Expenditure driven grants recognize revenue when the qualifying expenditures are incurred and all other grant requirements are met.

The following major governmental funds are reported:

The *general fund* is the primary operating fund. It is used to account for all financial resources, except those that are required to be accounted for in another fund.

The nonmajor governmental funds consist of other special revenue and capital projects that are aggregated and presented in the *nonmajor governmental funds* column on the governmental funds financial statements. The following describes the general use of these fund types:

The *special revenue fund* is used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditure for specified purposes other than permanent funds or capital projects.

The *capital projects fund* is used to account for and report financial resources that are restricted, committed, or assigned to expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets of the governmental funds.

Fiduciary fund financial statements are reported using the flow of economic resources measurement focus and use the accrual basis of accounting. Fiduciary funds are used to account for assets held in a trustee capacity for others that cannot be used to support the governmental programs.

The District has one fiduciary fund type, the *agency fund*, is used to account for student activity assets held in a purely custodial capacity.

D. Cash and Investments

Government-Wide and Fund Financial Statements

Cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with an original maturity of three months or less from the date of acquisition. Investments are carried at fair value.

E. Accounts Receivable

Government-Wide and Fund Financial Statements

The recognition of revenue related to accounts receivable reported in the government-wide financial statements and fiduciary funds financial statements are reported under the accrual basis of accounting. The recognition of revenue related to accounts receivable reported in the governmental funds financial statements are reported under the modified accrual basis of accounting.

Intergovernmental

Various federal and state grants for operating and capital purposes are applied for and received annually. For non-expenditure driven grants, receivables are recorded as soon as all eligibility requirements imposed by the provider have been met. For expenditure driven grants, receivables are recorded when the qualifying expenditures are incurred and all other grant requirements are met.

These receivables are considered 100% collectible and therefore do not report an allowance for uncollectibles.

F. Inventories

District-Wide and Fund Financial Statements

Inventories are recorded as expenditures at the time of purchase. Such inventories are not material in total to the government-wide and fund financial statements, and therefore are not reported.

G. Capital Assets*District-Wide Financial Statements*

Capital assets, which include land, buildings and improvements, vehicles, equipment, books, and computers, are reported in the government-wide financial statements. Capital assets are recorded at historical cost, or at estimated historical cost, if actual historical cost is not available. Donated capital assets are recorded at the estimated fair market value at the date of donation. Except for the capital assets of the governmental activities column in the government-wide financial statements, construction period interest is capitalized on constructed capital assets.

All purchases and construction costs with costs greater than \$10,000 and expected useful lives of greater than one year are capitalized at the date of acquisition or construction.

Capital assets (excluding land) are depreciated on a straight-line basis. The estimated useful lives of capital assets are as follows:

<u>Capital Asset Type</u>	<u>Estimated Useful Life (in years)</u>
Buildings and improvements.....	40
Machinery and equipment.....	10
Vehicles.....	5
Books and computers.....	5

The cost of normal maintenance and repairs that do not add to the value of the assets or materially extend asset lives are not capitalized and are treated as expenses when incurred. Improvements are capitalized.

Governmental Fund Financial Statements

Capital asset costs are recorded as expenditures in the acquiring fund in the fiscal year of the purchase.

H. Deferred Outflows/Inflows of Resources*Government-Wide Financial Statements (Net Position)*

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then. The District did not have any items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District did not have any items that qualify for reporting in this category.

I. Interfund Receivables and Payables

During the course of its operations, transactions occur between and within individual funds that may result in amounts owed between funds.

District-Wide Financial Statements

Transactions of a buyer/seller nature between and within governmental funds are eliminated from the governmental activities in the statement of net positions. Any residual balances outstanding between the governmental activities are reported in the statement of net positions as "internal balances".

Fund Financial Statements

Transactions of a buyer/seller nature between and within funds are *not* eliminated from the individual fund statements. Receivables and payables resulting from these transactions are classified as "Due from other funds" or "Due to other funds" on the balance sheet.

J. Interfund Transfers

During the course of its operations, resources are permanently reallocated between and within funds. These transactions are reported as operating transfers in and operating transfers out.

Government-Wide Financial Statements

Operating transfers between and within governmental funds are eliminated from the governmental activities in the statement of net positions.

Fund Financial Statements

Operating transfers between and within funds are *not* eliminated from the individual fund statements and are reported as operating transfers in and operating transfers out.

K. Net positions and Fund Equity*Government-Wide Financial Statements (Net positions)*

Net positions reported as "net investment in capital assets" include capital assets, net of accumulated depreciation, less the principal balance of outstanding debt used to acquire capital assets. Unspent proceeds of capital related debt are not considered to be capital assets. Outstanding debt related to future reimbursements from the state's school building program is not considered to be capital related debt.

Net positions are reported as restricted when amounts that are not available for appropriation or are legally restricted by outside parties for a specific future use.

Net positions have been "restricted for" the following:

"Gifts and grants" represents restrictions placed on assets from outside parties and consist primarily of gifts and federal and state grants.

Sometimes the District will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Financial Statements (Fund Balances)

Governmental fund balances are classified as nonspendable, restricted, committed, assigned, or unassigned based on the extent to which the government is bound to honor constraints on the specific purposes for which amounts in those funds can be spent.

The governmental fund balance classifications are as follows:

"Nonspendable" fund balance includes amounts that cannot be spent because they are either not in spendable form or they are legally or contractually required to be maintained intact.

"Restricted" fund balance includes amounts subject to constraints placed on the use of resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments; or that are imposed by law through constitutional provisions or enabling legislation.

"Committed" fund balance includes amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority. School Committee is the highest level of decision making authority that can, by vote, commit funds for a specific purpose. Once voted, the limitation imposed by the vote remains in place until the funds are used for their intended purpose of a vote is taken to rescind the commitment.

"Assigned" fund balance includes amounts that are constrained by the District's intent to be used for specific purposes, but are neither restricted nor committed.

"Unassigned" fund balance includes the residual classification for the general fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to specific purposes within the general fund.

The District's spending policy is to spend restricted fund balance first, followed by committed, assigned and unassigned fund balance. Most governmental funds are designated for one purpose at the time of their creation. Therefore, any expenditure from the fund will be allocated to the applicable fund balance classifications in the order of the aforementioned spending policy. The general fund and certain other funds may have more than one purpose.

L. Long-term debt

District-Wide Financial Statements

Long-term debt is reported as liabilities in the government-wide statement of net positions. Material bond premiums and discounts are deferred and amortized over the life of the bonds using the effective interest method. Bonds payable are reported net of the applicable bond premium or discount.

Governmental Fund Financial Statements

The face amount of governmental funds long-term debt is reported as other financing sources. Bond premiums and discounts, as well as issuance costs, are recognized in the current period. Bond premiums are reported as other financing sources and bond discounts are reported as other financing uses. Issuance costs, whether or not withheld from the actual bond proceeds received, are reported as general government expenditures.

M. Investment Income

Investment income derived from major and nonmajor governmental funds is legally assigned to the general fund unless otherwise directed by Massachusetts General Law (MGL).

N. Compensated Absences

Employees are granted vacation and sick leave in varying amounts based on collective bargaining agreements, state laws and executive policies.

District-Wide Financial Statements

Vested or accumulated vacation and sick leave are reported as liabilities and expensed as incurred.

Governmental Fund Financial Statements

Vested or accumulated vacation and sick leave, which will be liquidated with expendable available financial resources, are reported as expenditures and fund liabilities.

O. Use of Estimates*District-Wide and Fund Financial Statements*

The preparation of basic financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure for contingent assets and liabilities at the date of the basic financial statements and the reported amounts of the revenues and expenditures/expenses during the fiscal year. Actual results could vary from estimates that were used.

P. Total Column*District-Wide Financial Statements*

The total column presented on the government-wide financial statements represents consolidated financial information.

Fund Financial Statements

The total column on the fund financial statements is presented only to facilitate financial analysis. Data in this column is not the equivalent of consolidated financial information.

NOTE 2 - CASH AND INVESTMENTS

A cash and investment pool is maintained that is available for use by all funds. Each fund type's portion of this pool is displayed on the balance sheet as "Cash and Cash Equivalents". The deposits and investments of the trust funds are held separately from those of other funds.

Statutes authorize the investment in obligations of the U.S. Treasury, agencies, and instrumentalities, certificates of deposit, repurchase agreements, money market accounts, bank deposits and the State Treasurer's Investment Pool (the Pool). The Treasurer may also invest trust funds in securities, other than mortgages or collateral loans, which are legal for the investment of funds of savings banks under the laws of the Commonwealth.

The Pool meets the criteria of an external investment pool. The Pool is administered by the Massachusetts Municipal Depository Trust (MMDT), which was established by the Treasurer of the Commonwealth who serves as Trustee. The fair value of the position in the Pool is the same as the value of the Pool shares.

Custodial Credit Risk - Deposits

Custodial credit risk for deposits is the risk that in the event of a bank failure, the District's deposits may not be returned to it. The District has not formally adopted a policy for custodial credit risk of deposits. At fiscal year-end, the carrying amount of deposits totaled \$2,044,871 and the bank balance totaled \$3,152,115. Of the bank balance, \$1,250,000 was covered by Federal Depository Insurance, \$386,860 was covered by the Depositor's Insurance Fund, \$404,750 was collateralized and \$1,110,505 was uninsured and uncollateralized.

Investments

The District participates in the MMDT Cash Portfolio. As of June 30, 2013, the District had a total of \$578,472 invested in MMDT.

Custodial Credit Risk - Investments

For an investment, this is the risk that, in the event of a failure by the counterparty, the District will not be able to recover the value of its investments or collateral security that are in possession of the outside party. The District does not have a formal policy for custodial credit risk for its investments. At June 30, 2013, the District does not have any custodial credit risk exposure for its investments since MMDT deposits are not subject to custodial credit risk because they are not evidenced by securities that exist in physical or book-entry form.

Interest Rate Risk - Investments

The District does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

The District participates in MMDT, which maintains a cash portfolio and a short-term bond fund with combined average maturities of approximately 3 months. For fiscal year 2013 the actual average maturities of the MMDT Cash Portfolio ranged from 45 to 55 days.

Credit Risk - Investments

The District has not adopted a formal policy related to credit risk. The District's investment in MMDT at June 30, 2013 is unrated.

NOTE 3 – RECEIVABLES

At June 30, 2013, receivables for the individual major governmental funds and non-major governmental funds including the applicable allowances for uncollectible accounts are as follows:

	<u>Gross Amount</u>	<u>Allowance for Uncollectibles</u>	<u>Net Amount</u>
<u>Receivables:</u>			
Intergovernmental.....	\$ 588,690	\$ -	\$ 588,690

NOTE 4 – CAPITAL ASSETS

Capital asset activity for the fiscal year ended June 30, 2013, was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
<u>Capital assets not being depreciated:</u>				
Land.....	\$ 1,370,581	\$ -	\$ -	\$ 1,370,581
Construction in progress.....	-	29,366	-	29,366
Total capital assets not being depreciated.....	<u>1,370,581</u>	<u>29,366</u>	<u>-</u>	<u>1,399,947</u>
<u>Capital assets being depreciated:</u>				
Buildings and improvements.....	69,779,114	216,863	-	69,995,977
Vehicles and heavy equipment.....	413,495	90,412	(51,721)	452,186
Books, equipment and computers.....	7,479,855	-	-	7,479,855
Total capital assets being depreciated.....	<u>77,672,464</u>	<u>307,275</u>	<u>(51,721)</u>	<u>77,928,018</u>
<u>Less accumulated depreciation for:</u>				
Buildings and improvements.....	(13,270,129)	(1,808,402)	-	(15,078,531)
Vehicles and heavy equipment.....	(288,840)	(48,718)	51,721	(285,837)
Books, equipment and computers.....	(7,479,855)	-	-	(7,479,855)
Total accumulated depreciation.....	<u>(21,038,824)</u>	<u>(1,857,120)</u>	<u>51,721</u>	<u>(22,844,223)</u>
Total capital assets being depreciated, net.....	<u>56,633,640</u>	<u>(1,549,845)</u>	<u>-</u>	<u>55,083,795</u>
Total governmental activities capital assets, net.....	<u>\$ 58,004,221</u>	<u>\$ (1,520,479)</u>	<u>\$ -</u>	<u>\$ 56,483,742</u>

Depreciation expense was charged to the facilities function in the amount of \$1,857,120.

NOTE 5 – SHORT-TERM FINANCING

Short-term debt may be authorized and issued to fund the following:

- Current operating costs prior to the collection of revenues through issuance of revenue or tax anticipation notes (RANS or TANS).

- Capital project costs and other approved expenditures incurred prior to obtaining permanent financing through issuance of bond anticipation notes (BANS) or grant anticipation notes (GANS).

Short-term loans are general obligations and carry maturity dates that are limited by statute. Interest expenditures and expenses for short-term borrowings are accounted for in the general fund.

As of June 30, 2013 the District did not have any short-term debt outstanding

NOTE 6 - LONG-TERM DEBT

General Long-Term Debt:

State law permits the District, under the provisions of Chapter 71, Section 16, to authorize indebtedness not to exceed an amount approved by the Emergency Finance Board. Furthermore, written notice of the amount of debt authorized and general purpose of the debt must be given to the Board of Selectmen in each of the member town's comprising the District.

Details related to the outstanding indebtedness at June 30, 2013, and the debt service requirements are as follows:

Purpose	Maturities Through	Original Loan Amount	Interest Rate (%)	Outstanding at June 30, 2012	Issued	Redeemed	Outstanding at June 30, 2013
School Building Project.....	2014	14,000,000	2.25%	\$ 2,800,000	\$ -	\$ (1,400,000)	\$ 1,400,000
School Building Project.....	2026	11,000,000	3.89%	7,700,000	-	(550,000)	7,150,000
School Building Project.....	2013	1,000,000	3.85%	200,000	-	(200,000)	-
				<u>\$ 10,700,000</u>	<u>\$ -</u>	<u>\$ (2,150,000)</u>	<u>\$ 8,550,000</u>

Debt service requirements for principal and interest for Governmental bonds payable in future fiscal years are as follows:

Year	Principal	Interest	Total
2014.....	\$ 1,950,000	\$ 333,613	\$ 2,283,613
2015.....	550,000	254,925	804,925
2016.....	550,000	231,550	781,550
2017.....	550,000	210,238	760,238
2018.....	550,000	188,926	738,926
2019.....	550,000	166,926	716,926
2020.....	550,000	144,926	694,926
2021.....	550,000	122,926	672,926
2022.....	550,000	100,926	650,926
2023.....	550,000	78,926	628,926
2024.....	550,000	56,651	606,651
2025.....	550,000	34,032	584,032
2026.....	550,000	11,344	561,344
Totals.....	<u>\$ 8,550,000</u>	<u>\$ 1,935,909</u>	<u>\$ 10,485,909</u>

The District is subject to various debt limits by statute and may issue additional general obligation debt under the normal debt limit. At June 30, 2013, the District did not have any authorized and unissued debt.

Changes in Long-term Liabilities

During the fiscal year ended June 30, 2013, the following changes occurred in long-term liabilities:

	Balance June 30, 2012	Bonds and Notes Redeemed	Other Net Increase (Decrease)	Balance June 30, 2013	Current Portion
Long-term bonds and notes.....	\$ 10,700,000	\$ (2,150,000)	\$ -	\$ 8,550,000	\$ 1,950,000
Other postemployment benefits.....	5,842,679	-	3,380,347	9,223,026	-
Total.....	<u>\$ 16,542,679</u>	<u>\$ (2,150,000)</u>	<u>\$ 3,380,347</u>	<u>\$ 17,773,026</u>	<u>\$ 1,950,000</u>

NOTE 7 – GOVERNMENTAL FUND BALANCE CLASSIFICATIONS

The Town classifies fund balance according to the constraints imposed on the use of the resources.

There are two major types of fund balances, which are nonspendable and spendable. Nonspendable fund balances are balances that cannot be spent because they are not expected to be converted to cash or they are legally or contractually required to remain intact. Examples of this classification are prepaid items, inventories, and principal (corpus) of an endowment fund. The District has no nonspendable funds.

In addition to the nonspendable fund balance, GASB 54 has provided a hierarchy of spendable fund balances, based on a hierarchy of spending constraints.

- Restricted: fund balances that are constrained by external parties, constitutional provisions, or enabling legislation.
- Committed: fund balances that contain self-imposed constraints of the government from its highest level of decision making authority.
- Assigned: fund balances that contain self-imposed constraints of the government to be used for a particular purpose.
- Unassigned: fund balance of the general fund that is not constrained for any particular purpose

The District has classified its fund balances with the following hierarchy:

	General	Nonmajor Governmental Funds	Total Governmental Funds
FUND BALANCES			
Restricted for:			
Federal and State Grants..... \$	-	\$ 31,681	\$ 31,681
Other Special Revenue Funds.....	-	641,692	641,692
Athletic Revolving Fund.....	-	87,758	87,758
School Lunch Revolving Fund.....	-	146,354	146,354
Debt service.....	16,992	-	16,992
Assigned to:			
Instruction.....	13,442	-	13,442
Transportation.....	123	-	123
Facilities.....	11,307	-	11,307
Equipment.....	6,162	-	6,162
Subsequent year's appropriations.....	666,304	-	666,304
Unassigned.....	668,952	-	668,952
TOTAL FUND BALANCES..... \$	<u>1,383,282</u>	<u>907,485</u>	<u>2,290,767</u>

Massachusetts General Law Ch.40 §5B allows for the establishment of Stabilization funds for one or more different purposes. The creation of a fund requires a two-thirds vote of the legislative body and must clearly define the purpose of the fund. Any changes to the purpose of the fund along with any additions to or appropriations from the fund required a two-thirds vote of the legislative body. At fiscal year end the balance of the General Stabilization fund is \$310,989 and is reported as unassigned fund balance in the General Fund.

NOTE 8 -- RISK FINANCING

The District is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters for which the District carries commercial insurance. The District participates in both premium-based health care plans and self-funded plans for its active employees and a portion of its retirees'. Workers' compensation is insured through the Massachusetts Interlocal Insurance Association. These activities are accounted for in the general fund where revenues are recorded when earned and expenses are recorded when the liability is incurred. As of June 30, 2013, there were no employees receiving workers' compensation benefits and the liability for incurred but-not-reported health claims is immaterial and therefore not reported.

NOTE 9 - PENSION PLAN

Plan Description - School teachers and certain administrators are members of the Commonwealth of Massachusetts' Teachers Retirement System, to which the District does not contribute. All pension benefits and expenses paid by the Teachers Retirement System are funded by the Commonwealth of Massachusetts (Commonwealth). The amount of these on-behalf payments totaled approximately \$3,106,000 for the fiscal year ended June 30, 2013 and, accordingly, are reported in the General Fund as Intergovernmental Revenues and Employee Benefits Expenditures.

For non-teaching employees the District contributes to the Middlesex County Retirement System (System), a cost sharing multiple-employer defined benefit pension plan administered by the Middlesex County Retirement Board. The System provides retirement, disability and death benefits to plan members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the plan. Cost-of-living adjustments granted between 1981 and 1997 and any increase in other benefits imposed by the Commonwealth's state law during those years are borne by the Commonwealth. Cost-of-living adjustments granted after 1997 must be approved by the System and are borne by the System. The System issues a publicly available financial report in accordance with guidelines established by the Commonwealth's Public Employee Retirement Administration Commission. That report may be obtained by contacting the System located at 25 Linnell Circle, Billerica, MA 01821.

Funding Policy - Plan members are required to contribute to the System at rates ranging from 5% to 11% of annual covered compensation. The District is required to pay into the System its share of the system wide actuarial determined contribution that is apportioned among the employers based on active current payroll. The contributions of plan members and the District are governed by Chapter 32 of the MGL.

Annual Pension Cost - The District's contributions to the System for the fiscal years ended June 30, 2013, 2012, and 2011 were \$447,663, \$427,252, and \$396,133, respectively, which equaled its required contribution for each fiscal year.

The schedule of funding progress, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. Additionally, the schedule of employer contributions, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information for required and actual contributions relating to the cost-sharing plan as a whole, of which the District is one participating employer, as well as the District's proportionate share of the plan's annual contributions. This information is designed to be helpful for understanding the scale of the information presented relative to the District.

NOTE 10 - COMMITMENTS

The District appropriates annually those amounts necessary for transportation of its students. For the fiscal year ended June 30, 2013, regular day and special education transportation expenditures totaled approximately \$457,000 and \$695,000, respectively.

NOTE 11 - CONTINGENCIES

The District participates in a number of federal award programs. Although the grant programs have been audited in accordance with the provisions of the Single Audit Act Amendments of 1996 through June 30, 2013, these programs are still subject to financial and compliance audits. The amount, if any, of expenditures which may be disallowed by the granting agencies cannot be determined at this time, although it is expected such amounts, if any, to be immaterial.

Various legal actions and claims are pending. Litigation is subject to many uncertainties, and the outcome of individual litigated matters is not always predictable. Although the amount of liability, if any, at June 30, 2013, cannot be ascertained, management believes any resulting liability should not materially affect the financial position at June 30, 2013.

NOTE 12 – POSTEMPLOYMENT BENEFITS OTHER THAN PENSIONS

Plan Description – The District administers a single-employer defined benefit healthcare plan (“the Retiree Health Plan”). The plan provides lifetime healthcare insurance and life insurance benefits for eligible retirees and their spouses through the District’s group health insurance plan, which covers both active and retired members. Chapter 32B of the MGL assigns authority to establish and amend benefit provisions of the plan. Benefit provisions are negotiated between the District and the unions representing District employees and are renegotiated each bargaining period. The Retiree Health Plan does not issue a publicly available financial report.

Funding Policy – Contribution requirements are also negotiated between the District and union representatives. The required contribution is based on a pay-as-you-go financing requirement. The District contributes 70 percent of the cost of current-year premiums for eligible retired plan members and their spouses. Plan members receiving benefits contribute the remaining 30 percent of their premium costs. For fiscal year 2013, a total of \$1.2 million was contributed to the plan.

Annual OPEB Cost and Net OPEB Obligation – The District’s annual other postemployment benefit (OPEB) cost (expense) is calculated based on the annual required contribution of the employer (ARC), an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The components of the District’s annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the District’s net OPEB obligation are summarized in the following table:

Annual required contribution.....	\$	4,668,741
Interest on net OPEB obligation.....		204,494
Adjustment to annual required contribution.....		<u>(317,710)</u>
Annual OPEB cost (expense).....		4,555,525
Contributions made.....		<u>(1,175,178)</u>
Increase in net OPEB obligation.....		3,380,347
Net OPEB obligation-beginning of year.....		<u>5,842,679</u>
Net OPEB obligation.....	\$	<u><u>9,223,026</u></u>

The District’s annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the past three fiscal years is as follows:

Fiscal Year Ended	Annual OPEB Cost	Percentage of Annual OPEB Cost Contributed	Net OPEB Obligation
6/30/2013	\$ 4,555,525	26%	\$ 9,223,026
6/30/2012	4,419,725	25%	5,842,679
6/30/2011	2,182,794	50%	2,521,619

Funded Status and Funding Progress – As of June 30, 2012, the actuarial accrued liability for benefits was \$46.1 million, all of which was unfunded.

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress and employer contributions, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions – Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the July 1, 2011 actuarial valuation, actuarial liabilities were determined using the projected unit credit cost method. The actuarial assumptions included a 3.5% investment return assumption, which is based on the expected yield on the assets of the District, calculated based on the funded level of the plan at the valuation date, and an annual health care trend rate of 9% initially, graded to 5% over 5 years. The UAAL is being amortized with a level dollar amount over a 30 year period on an open basis. The remaining amortization period at June 30, 2013 is 29 years.

NOTE 13 - GROUP HEALTH INSURANCE

The District offers its employees group health plans through the multi-town Minuteman-Nashoba Health Group (MNHG), a municipal health insurance purchase group established in December 1990. Fiscal operations for the group are handled by the Town of Concord Treasurer's office.

The primary health care networks offered are the Harvard Pilgrim Health Plan (HP), the Tufts Total Health Plan, and the Fallon Health Plan. These plans, the Group's plans for supplemental Medicare coverage for retirees (administered by Tufts), and an out-of-area plan administered by Harvard Pilgrim are self-funded.

The MNHG group establishes the prices for the various plans annually based on actual claims experience and the protection of a stop-loss reinsurance program. Additionally, senior plans for medicare-eligible subscribers are offered on a premium basis through Harvard Pilgrim, Tufts and Fallon Health Plans.

NOTE 14 -- IMPLEMENTATION OF NEW GASB PRONOUNCEMENTS

During fiscal year 2013, the following GASB pronouncements were implemented:

- The GASB issued Statement #60, *Accounting and Financial Reporting for Service Concession Arrangements*. This pronouncement did not impact the basic financial statements.
- The GASB issued Statement #61, *The Financial Reporting Entity: Omnibus*. This pronouncement did not impact the basic financial statements.

- The GASB issued Statement #63, *Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources*. Financial statement changes include net assets changing to net position and invested in capital assets, net of related debt changing to net investment in capital assets. Notes to the basic financial statements were changed to provide additional disclosure on deferred outflows of resources and deferred inflows of resources.
- The GASB issued Statement #66, *Technical Corrections – 2012, an amendment of GASB Statements No. 10 and No. 62*. This pronouncement did not impact the basic financial statements.

The following GASB pronouncements will be implemented in future fiscal years:

- The GASB issued Statement #65, *Items Previously Reported as Assets and Liabilities*. This pronouncement did not impact the basic financial statements.
- The GASB issued Statement #67, *Financial Reporting for Pension Plans, an amendment of GASB Statement No. 25*, which is required to be implemented in fiscal year 2014.
- The GASB issued Statement #68, *Accounting and Financial Reporting for Pensions, an amendment of GASB Statement No. 27*, which is required to be implemented in fiscal year 2015.
- The GASB issued Statement #69, *Government Combinations and Disposals of Government Operations*, which is required to be implemented in fiscal year 2015.
- The GASB issued Statement #70, *Accounting and Financial Reporting for Nonexchange Financial Guarantees*, which is required to be implemented in fiscal year 2014.
- The GASB issued Statement #71, *Pension Transition for Contributions Made Subsequent to the Measurement Date*, which is required to be implemented simultaneously with Statement #68.

Management is currently assessing the impact the implementation of these pronouncements will have on the basic financial statements.

Required Supplementary Information

GENERAL FUND
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE -
BUDGET AND ACTUAL

FISCAL YEAR ENDED JUNE 30, 2013

	Budgeted Amounts			Actual Budgetary Amounts	Amounts Carried Forward To Next Year	Variance to Final Budget
	Amounts Carried forward From Prior Year	Original Budget	Final Budget			
REVENUES:						
Member town assessments..... \$	-	\$ 24,687,877	\$ 24,687,877	\$ 24,687,877	-	-
Intergovernmental.....	-	3,006,332	3,006,332	2,961,845	-	(44,487)
Miscellaneous.....	-	-	-	4,092	-	4,092
Investment income.....	-	-	-	715	-	715
TOTAL REVENUES.....	-	27,694,209	27,694,209	27,654,529	-	(39,680)
EXPENDITURES:						
Current:						
Administration.....	3,156	706,749	706,749	738,548	-	(31,799)
Instruction.....	29,996	14,643,116	14,643,116	14,686,619	13,442	(56,943)
Health services.....	-	93,514	93,514	100,322	-	(6,808)
Transportation.....	-	1,040,859	1,040,859	1,152,003	-	(111,144)
Athletics.....	-	174,313	174,313	160,107	123	14,083
Other student activities.....	-	76,365	76,365	110,785	-	(34,420)
Facilities.....	-	1,685,186	1,685,186	1,621,049	11,307	52,830
Retirement.....	-	657,663	657,663	685,837	-	(28,174)
Insurance.....	-	3,005,025	3,005,025	2,658,249	-	346,776
Tuition.....	2,423	3,573,658	3,573,658	3,566,029	-	7,629
Equipment.....	36	85,815	85,815	166,546	6,162	(86,893)
Debt service:						
Maturing debt.....	-	2,150,000	2,150,000	2,150,000	-	-
Interest.....	-	410,800	410,800	410,800	-	-
TOTAL EXPENDITURES.....	35,611	28,303,065	28,303,065	28,206,894	31,034	65,137
EXCESS (DEFICIENCY) OF REVENUES OVER (UNDER) EXPENDITURES.....	(35,611)	(608,856)	(608,856)	(552,365)	(31,034)	25,457
BUDGETARY FUND BALANCE,						
Beginning of year.....	-	1,968,176	1,968,176	1,968,176		
BUDGETARY FUND BALANCE, End of year..... \$	(35,611)	\$ 1,359,320	\$ 1,359,320	\$ 1,415,811		

See notes to required supplementary information.

**MIDDLESEX COUNTY RETIREMENT SYSTEM
SCHEDULE OF FUNDING PROGRESS**

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Entry Age (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
01/01/12	\$ 862,323,395	\$ 1,974,144,909	\$ 1,111,821,514	43.7%	\$ 393,100,995	282.8%
01/01/10	819,987,914	1,742,380,855	922,392,941	47.1%	384,598,692	239.8%
01/01/08	774,863,699	1,529,806,307	754,942,608	50.7%	346,804,796	217.7%
01/01/06	653,156,866	1,364,582,969	711,426,103	47.9%	330,999,861	214.9%
01/01/04	618,163,380	1,223,828,127	605,664,747	50.5%	306,025,949	197.9%
01/01/02	599,699,143	1,020,828,178	421,129,035	58.7%	280,740,439	150.0%
01/01/00	570,263,467	905,280,472	335,017,005	63.0%	253,228,818	132.3%
01/01/98	476,708,969	763,093,878	286,384,909	62.5%	215,380,186	133.0%
01/01/96	373,750,361	634,920,488	261,170,127	58.9%	218,345,024	119.6%

See notes to required supplementary information.

**MIDDLESEX COUNTY RETIREMENT SYSTEM
SCHEDULE OF EMPLOYER CONTRIBUTIONS**

Plan Year Ended December 31	System Wide			Lincoln-Sudbury Regional School District	
	Annual Required Contributions	(A) Actual Contributions	Percentage Contributed	(B) Actual Contributions	(B/A) District's Percentage of System Wide Actual Contributions
2012	\$ 81,757,449	\$ 81,757,449	100%	\$ 447,663	0.55%
2011	78,100,351	78,100,351	100%	427,252	0.55%
2010	74,126,190	74,126,190	100%	396,133	0.53%
2009	71,233,749	71,233,749	100%	379,075	0.53%
2008	64,053,064	64,053,064	100%	359,210	0.56%
2007	57,553,642	57,553,642	100%	319,454	0.56%
2006	57,553,642	57,553,642	100%	276,855	0.48%
2005	52,298,150	52,298,150	100%	243,274	0.47%
2004	52,902,366	52,902,366	100%	243,274	0.46%

The District's Actual Contributions equaled 100% of its Required Contributions for each year presented.

See notes to required supplementary information.

OTHER POSTEMPLOYMENT BENEFIT PLAN
SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS

Schedule of Funding Progress

Actuarial Valuation Date	Actuarial Value of Assets (A)	Actuarial Accrued Liability (AAL) Projected Unit Credit (B)	Unfunded AAL (UAAL) (B-A)	Funded Ratio (A/B)	Covered Payroll (C)	UAAL as a Percentage of Covered Payroll ((B-A)/C)
7/1/2011	\$ -	\$ 46,124,163	\$ 46,124,163	0%	\$ 15,479,452	298.0%
6/30/2009	-	29,430,886	29,430,886	0%	N/A	N/A
6/30/2007	-	30,629,512	30,629,512	0%	N/A	N/A

Schedule of Employer Contributions

Fiscal Year Ended	Annual Required Contribution	Actual Contributions Made	Percentage Contributed
2013	\$ 4,555,525	\$ 1,175,178	26%
2012	4,457,705	1,098,665	25%
2011	2,141,133	1,095,282	51%
2010	1,825,052	1,120,215	61%

See notes to required supplementary information.

**OTHER POSTEMPLOYMENT BENEFIT PLAN
ACTUARIAL METHODS AND ASSUMPTIONS**

Actuarial Methods:

Valuation date.....	July 1, 2011
Actuarial cost method.....	Projected Unit Credit
Amortization method.....	Level dollar amount
Remaining amortization period.....	30 years open

Actuarial Assumptions:

Investment rate of return.....	3.5%, pay-as-you-go scenario
Inflation rate.....	4.5%
Medical/drug cost trend rate.....	9.0% decreasing by 1% for 5 years to an ultimate level of 5.0% per year.

Plan Membership:

Current retirees, beneficiaries, and dependents.....	151
Current active members.....	<u>157</u>
Total.....	<u>308</u>

See notes to required supplementary information.

NOTE A - STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITYA. Budgetary Information

The District adopts a balanced budget that is approved by the Committee. The Superintendent of Schools presents an annual budget to the Committee, which includes estimates of revenues and other financing sources and recommendations of expenditures and other financing uses. The Committee, which has full authority to amend and/or reject the budget or any line item, adopts the expenditure budget by majority vote. Increases in the budget subsequent to the approval of the annual budget require majority Committee approval.

The majority of the District's appropriations are non-continuing which lapse at the end of the fiscal year.

The District adopts an annual budget for the General Fund in conformity with the guidelines described above. The original fiscal year 2013 approved budget for the General Fund authorized \$28.3 million in appropriations. There were no changes between the original and final budget.

The District's accounting office has the responsibility to ensure that budgetary control is maintained on a bottom line, total budget basis. Budgetary control is exercised through the District's accounting system.

B. Budgetary - GAAP Reconciliation

For budgetary financial reporting purposes, the Uniform Municipal Accounting System basis of accounting (established by the Commonwealth) is followed, which differs from the GAAP basis of accounting. A reconciliation of budgetary-basis to GAAP-basis results for the general fund for the fiscal year ended June 30, 2013, is presented below:

Net change in fund balance, budgetary basis.....	\$	(552,365)
<u>Basis of accounting differences:</u>		
Recognition of revenue for on-behalf payments.....		(3,106,000)
Recognition of expenditures for on-behalf payments.....		3,106,000
Net change in search for unrecorded liabilities.....		<u>(32,529)</u>
Net change in fund balance, GAAP basis.....	\$	<u>(584,894)</u>

NOTE B - PENSION PLAN

The District contributes to the Middlesex County Retirement System ("Retirement System"), a cost-sharing, multiple-employer defined benefit pension plan ("Plan") administered by the Middlesex County Retirement Board. The Retirement System provides retirement, disability, and death benefits to members and beneficiaries. Chapter 32 of the MGL assigns authority to establish and amend benefit provisions of the Plan. Plan members are required to contribute to the Retirement System at rates ranging from 5% to 11% of annual covered compensation. The District is required to pay into the Retirement System its share of the system-wide actuarially determined contribution which is apportioned among the employers based on active covered payroll.

The schedule of funding progress, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liability for benefits. Additionally, the schedule of employer contributions, presented as required supplementary information, following the notes to the basic financial statements, presents multiyear trend information for required and actual contributions relating to the cost-sharing plan as a whole, of which the District is one participating employer, as well as the District's proportionate share of the plan's annual contributions. This information is designed to be helpful for understanding the scale of the information presented relative to the District.

The following actuarial methods and assumptions were used in the Retirement System's most recent actuarial valuation:

Valuation Date.....	January 1, 2012
Actuarial Cost Method.....	Entry Age Normal Cost Method
Amortization Method.....	Prior year's total contribution increased by 6.5% for fiscal year 2014 through fiscal 2020, and thereafter the remaining unfunded liability will be amortized on a 4.0% annual increasing basis; ERI liability amortized in level payments.
Remaining Amortization Period.....	As of July 1, 2012, 7 years remaining for 2002 ERI liability; 8 years remaining for 2003 ERI liability, 10 years remaining for 2010 ERI liability and 23 years for remaining unfunded liability.
Asset Valuation Method.....	The difference between the expected return and the actual investment return on a market value basis is recognized over a five-year period as described by Revenue Procedure 2000-40.

Actuarial Assumptions:

Investment rate of return.....	8.00%
Projected salary increases.....	4.75% for Group 1 and 5.25% for Group 4
Cost of living adjustments.....	3.00% on first \$14,000 of retirement income

Plan Membership:

Retired participants and beneficiaries receiving benefits.....	4,886
Inactive participants entitled to a return of their employee contributions.....	2,708
Inactive participants with a vested right to a deferred or immediate benefit.....	394
Active participants.....	<u>8,979</u>
Total.....	<u><u>16,967</u></u>

NOTE C - OTHER POSTEMPLOYMENT BENEFITS

The District administers a single-employer defined benefit healthcare plan ("The Retiree Health Plan"). The plan provides lifetime healthcare insurance for eligible retirees and their spouses through the District's group health insurance plan, which covers both active and retired members

The District currently finances its other postemployment benefits (OPEB) on a pay-as-you-go basis. As a result, the funded ratio (actuarial value of assets expressed as a percentage of the actuarial accrued liability) is 0%. In accordance with Governmental Accounting Standards, the District has recorded its OPEB cost equal to the actuarial determined annual required contribution (ARC) which includes the normal cost of providing benefits for the year and a component for the amortization of the total unfunded actuarial accrued liability of the plan.

The Schedule of Funding Progress presents multi-year trend information which compares, over time, the actuarial accrued liability for benefits with the actuarial value of accumulated plan assets.

The Schedule of Employer Contributions presents multi-year trend information which compares, over time, the ratio of the actual annual employer contributions to the annual required contributions.

Projections of benefits for financial reporting purposes are based on the substantive plan and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

The Schedule of Actuarial Methods and Assumptions presents factors that significantly affect the identification of trends in the amounts reported.