

**Lincoln-Sudbury Regional High School Committee
Lincoln-Sudbury Safety Review Subcommittee
Minutes for April 5, 2018
Conference Room B**

Present

Craig Gruber, LS School Committee member; Patty Mostue, LS School Committee Member; Peter Elenbaas, LS Administrator; Chris Collins, LS Faculty; Caroline Singler, LS Faculty; Thomas Kenney, Sudbury resident; Christine Granahan, Sudbury Resident; Jane Stewart, Lincoln Resident; Paul Joseph, Boston resident; Allison Kim, LS Student Representative; Chief Scott Nix, Sudbury Police; Chief Steven Carter; Lincoln Fire Department; Paul Hambelton, Resident alternate; Kevin Matthews, Chair of LS School Committee; Carole Kasper, Member-Elect of LS School Committee, alternate.

Call to Order

The meeting was called to order at 7:00 pm

Swearing In of Subcommittee Members

Donna Cakert, District Clerk, conducted swearing in of Subcommittee members.

Review of Open Meeting Law

Kevin Matthews conducted review of Open Meeting Law.

Nominations for Subcommittee Positions

Craig Gruber was nominated, and then elected, to become Chair of the LS Safety Review Subcommittee.

Christina Granahan was nominated, and then elected, to become the Vice-Chair of the Subcommittee

Peter Elenbaas volunteered to record the minutes of the meeting.

Review of the Charge of the Subcommittee

The Subcommittee is charged to review, report, and make recommendations on all operational, physical and educational aspects of Lincoln-Sudbury as they relate to the safety of students, faculty and staff.

Discussion

The Subcommittee members discussed the parameters and priorities of the review. It was recommended that Lincoln Public Schools, Sudbury Public Schools and Lincoln-Sudbury Regional High School follow the same safety protocols. Subcommittee members recognized that the physical lay-out of the buildings are different and questioned what budget considerations their recommendations should fall within. The safety review should focus on safety measures to be implemented during school hours.

It was recommended that the Safety Review Subcommittee become informed regarding current school safety measures and that a survey be distributed to students, faculty and staff. The members were informed that Ms. Wong had created and distributed a survey on the thoughts of students, faculty and staff within L-S relative to the degree of safety these groups felt. Requests for information would be sent to Lincoln Public Schools and Sudbury Public Schools.

Discussion next centered on the subject of filming the LS Safety Review Subcommittee meetings for the public. Opinions were divided on this matter. Some committee members felt that safety protocols currently in use should not be broadcast to the public; other members believed that the public concerns needed to be addressed by permitting the communities of Lincoln and Sudbury to view the meetings. A point of clarification was offered that the Subcommittee meetings could be moved to Executive Session without filming when deemed necessary.

It was established that future meetings of the LS Safety Review Subcommittee would take place on Thursday evenings at 7pm in Conference Room B, with the exception of April vacation week. The work of the subcommittee should be completed by June 14th, 2018.

Public Comment

It was suggested that the Subcommittee members visit schools with a closed campus to witness arrival and dismissal. Another question was whether or not executive session minutes are public and the answer is that they are made available to the public later.

New Business

There was no new business.

Adjournment

On a motion from Patty Mostue, seconded by Chris Collins, the meeting was adjourned at 8:55 pm.

Respectfully submitted,
Peter Elenbaas