

**LINCOLN-SUDBURY REGIONAL SCHOOL DISTRICT COMMITTEE  
AGENDA**

**Wednesday, February 1, 2012**

**7:30 p.m. Public Session**

**Conference Room B**

**Present:** Nancy Marshall, Chair, Radha Gargeya, Vice-Chair, Mark Collins, Elena Kleifges, Patty Mostue, and Kevin Matthews.

**Agenda Enclosures/Handouts**

Green Communities Fuel Efficient Vehicle Policy

Green Communities Grant Program Guidance Handout

Memo from Judy Belliveau regarding Maintenance Vehicle capital request

Surplus Property Procedures

**Also Present:** Scott Carpenter, Superintendent/Principal; Judy Belliveau, Director of Finance & Operations; Lisa Weiss, Teachers' Association President; and Juanita Grant and Jesse Owens, METCO Representatives.

**Agenda Enclosures/Handouts**

**Call to Order**

Nancy Marshall called the Public Meeting to order at 7:40.

**Green Communities Update**

Nancy Marshall invited Rami Alwan to update the Committee on Sudbury's Fuel Efficient Vehicle policy. This was originally put into place two years ago and this is a renewal. The school vehicles are exempt from the policy because of the gross vehicle weight classification, but by signing on to the policy we become eligible for grants. We received over \$10,000 under the program. Radha Gargeya noted that it is a great program.

On a motion by Patty Mostue, seconded by Kevin Matthews, the School Committee voted unanimously to adopt the policy and to authorize Nancy Marshall as Chair and Scott Carpenter as Administrator to sign the policy and to add it to the School Committee Policy Manual.

**Public Comment**

There was none.

## Recognitions

- Congratulations to the following students for receiving Honorable Mentions, Silver and Gold Key awards in The Boston Globe/Scholastic Art Awards. With over 14,000 entries, this is a great tribute to our Fine Arts Dept. and for our students.

### Gold Key Awards:

Adam Blake for his Art Portfolio  
Aimee DeArias, Jewelry - *Woven Bracelet*  
Max Shashoua, Painting – *Self Portrait*

### Silver Key Awards:

Emma Bodell, Photography – *Hamptons of Guatemala 2009*  
Alec Kotikan, Photography – *Autumn Sweetness*  
Helen Montie, Drawing - *Oleander*  
Erica Skye Schaaf, Painting – *New Zealand Sun*  
Alan VanDijk, Ceramics & Glass – *A Fettered Beast*  
Emma Yeager, Design - *Untitled*

### Honorable Mentions:

Taylor Dawson, Jewelry – *Circle Necklace*  
Maryrachel Durso, Photography – *Hands and Face*  
Sophie-Louise Forest, Digital Art – *Purple Field*  
Samantha Katcher, Jewelry – *Swirl Ring*  
Emily Kawola, Jewelry – *The Staple Piece*  
Sung Kim, Drawing – *The City*  
Alec Kotikian, Photography – *All Strung Up*  
Patrick Mullin, Design - *Pie*

- Annalisa Notaro entered essays written by her Memoir class from last semester to the Boston Globe Art & Writing Contest. This is the first time LS has entered student work for consideration and amazingly each student won something.

### Gold Key Award:

Sarah Strangie for a piece entitled *A Daughter Like You*

### Silver Key Awards:

Lucy Alexander for a piece entitled *Split Second*  
William Carlough for a piece entitled *The Fireworks Bid*  
Jodie Shea (senior) for a piece entitled *Quantity Not Quality*

### Honorable Mentions:

Annika Nygren for a piece entitled *Unfathomable*  
Elizabeth Wolozin for a piece entitled *Only Child Diplomacy*

- Tomorrow Lori Hodin and Karen Thomsen are holding a full day mediation

training for 20 tenth graders, and 2 staff (Chris Herbert and Paula Meyers). They will be discussing active listening, communication skills and the steps in the mediation process. Students will then practice these skills in roleplays later in the day. The students participating (all tenth graders) are:

Lucy Alexander	Dan Banta	Isaac Feldberg	Adam Frank
Caroline Glass	Sara Glick	Ali Green	Jasmyn Guzzetti
Doug Hornstein	Ava Kaye	Joseph Leonelli	Jacqueline Logan
Helen Montie	Megan Mullin	Tommy Scarlata	Leah Shorb
Peter Sidari	Dara Storer	Zoe Young	Kevin Parrington Turner

- The L-S Smart Phone website is up and running thanks to Evan Sobkowicz who did the work and Emily Casey and the Student Senate for getting it going.
- Congratulations to Tom Grandprey and Michael Bunting who took a group of nine L-S students to auditions for the MMEA Eastern Junior District Festival last Sat. at Concord-Carlisle H.S. Students eligible to audition are comprised of students from grades 7-9, from the member schools of the Eastern District. We had 8 students accepted out of the 9 who auditioned, and have students in each of the 5 festival groups. Their names, instruments, and groups are:

Ellie Hardwick, Soprano, Treble Chorus  
Leah Kanzer, Alto, Treble Chorus  
Lillian Jones, Soprano, Mixed Chorus  
Julia Ottenberg, Soprano, Mixed Chorus  
Matt Bowler, French Horn, Orchestra  
Meaghan Lynch, Tuba (1st Chair!) Band  
Claudia Mokdad, Flute, Band  
Cam Kinney, Electric Bass, Jazz Band

L-S will host the Junior District Festival again this year on March 16th and 17th.

- Congratulations to the L-S Wrestling team -they are DCL League Champs and winners of the DCL Championship Meet.
- Thank you to SERF for awarding the below grants to LS faculty during it's Fall Mini and Enrichment Grant Cycles:
  - Using Technology to Enhance Interactive Language Activities – Silvana Stephen, Jorge Allen
  - The High School Science Active Classroom - Laura Rotondo, Nicole Digenis
  - Participation at ACTFL Conference - Cristina Gonzalez, Jorge Allen
  - LS World Cinema Collection - Marie Josee Galano, Jorge Allen
  - Science Video Podcasting - Mark Sobkowicz

- Mike Malone, Brandon Dorey and the LS Math Team are hosting nine schools for a Massachusetts Mathematics League meet tomorrow here at LS.
- Doug McCraith for organizing the Olympiad competition in October and the 75 students who participated. Congratulations to 11th grader, Neil Wei, who was a finalist in the 2011 Math Olympiad competition and will go on to the level 2 Olympiad competition in March.

### **Student Representative Report**

Emily Casey was absent but sent her report through Nancy Marshall. She thanked Leslie Belcher and Paula Myers for working on extending the library hours. This is great for kids who have sports after school. Students hope that the 6 week trial period will work out.

The mobile app is completed and they are publicizing it. The students are also planning a second anti-stress week.

### **Teachers' Association Report**

Lisa Weiss briefly reported that second semester was up and running. The Math Department is very excited about hosting the Math Olympiad.

### **METCO Representative Report**

Juanita and Jesse spoke about the concerns last year among METCO parents about communication and that there is significant improvement this year under Janine Dailey. They are working on a parent meeting; they had the first scholarship meeting to mobilize people to support a scholarship for a METCO student; and they are planning a fundraiser in March.

### **Chairman's Report**

Nancy reminded the Committee that the Suburban Coalition was holding a meeting on the same night, February 15<sup>th</sup> at 7:00 pm, on the same topic – the Mass. Budget & Policy Center report on school funding "Cutting Class: Underfunding the Foundation Budget's Core Education Program" - as the presentation in Worcester through MASS and MASBO. The Suburban Coalition meeting is at the Newton Marriott and Noah Berger of Mass. Budget & Policy will be the presenter.

L-S is presenting its play tonight, tomorrow night and Saturday. It is a comedy called "Laugh Out Loud".

David Grace's lecture and discussion, entitled "US Foreign Policy with Egypt: A Year After Arab Spring," will be on Thursday, February 9 at 7:00 PM, LS Lecture Hall A217.

The School Committee was invited by the Lincoln Finance Committee to meet with

senior citizens at the Senior Center on February 10<sup>th</sup> at 1:00 pm.

Nancy will be inviting the legislators to attend the Joint Finance Committee meeting in Lincoln on February 7<sup>th</sup> at 7:30 pm.

Nancy also noted that there will be a meeting for “Youth and Philanthropy”.

### **Liaison Reports**

There were no Liaison reports.

### **Superintendent/Principal's Report**

Scott Carpenter spoke about how the early release day today for the full faculty was used to follow up on a panel discussion with students of color. Scott then used some of the time to walk through the budget presentation focusing on issues such as the Special Education needs, rather than on the numbers.

### **Information & Discussion**

#### **Update on Minuteman Nashoba Health Group and Insurance Changes**

Judy noted that almost all of the 17 members of the MNHG had successfully negotiated the implementation of the new plan designs and mitigation plans. Like L-S, most had accomplished it outside of Section 21. In addition, the trend downward in claim costs has continued and for the first time the group has reserves slightly above the full amount of the target for the group. This will help the group to keep plans and rates stable.

#### **Surplus Property Procedures**

Judy Belliveau had provided a draft of Surplus Property Procedures for the District to adopt in order to be in compliance with the State in having a written protocol. Kevin Matthews asked for clarification on the \$5,000 value as to whether it was per single item or for a group of items being disposed of. Judy offered to bring clarification to the next meeting.

#### **FY'12 Update re: Miscellaneous Revenue**

Judy reported to the Committee that she expected a higher amount of miscellaneous revenue to be available when FY'12 closed out. This would roll into the Excess & Deficiency fund for reapportionment in FY'14. The revenue is a refund of postage money that had built up on account at the Post Office over a few years and we received it when we changed out our postage meter. Judy wanted to bring it to the Committee's attention because the School Committee could consider using all or a portion of the funds to help close the FY'13 gap between the District's level staffing budget and the Sudbury No Override budget.

Nancy Marshall also raised the issue of whether we should reapportion funds in the future or begin to address the District's needs for capital, building its reserves, and

funding OPEB. Judy commented that, if the School Committee adopts a procedure for applying budgeted but unspent retiree health insurance funds to the OPEB liability, the amount of reapportionment will automatically go down since the majority of operating budget funds that are unspent at the end of each year and roll into reapportionment is health insurance. Judy agreed to develop a proposal for a policy for unspent retiree insurance and find out how Sudbury did it.

### **FY'13 Budget Information and Discussion**

Judy provided a final update on the Reapportionment amount now that Toni Benhaim, the District's Treasurer, has closed out FY'11 with the auditor. The amount went up by approximately \$15,000 based on unanticipated Regional Transportation reimbursement.

### **Capital Plan – Maintenance Vehicle**

This discussion had been deferred from the previous meeting. Judy reviewed the memo she had provided to the Committee in response to questions that had come up. Judy was not asking for any action to be taken at this meeting but wanted the Committee to understand that it is a high priority to replace the truck. There can be a lead time of approximately six weeks so Kevin would want to order the truck in the summer to be certain he has it for the fall/winter season.

The Committee agreed with Judy and Scott as to the need. The request for a vote will be brought back to the School Committee before the end of the fiscal year.

### **Action Items**

#### **Vote on Surplus Property Procedures**

The vote was put on hold until the next meeting.

#### **Vote on Maintenance Vehicle**

This was put on hold and will be brought back before the end of the fiscal year.

### **Other Business**

Judy will develop a "Rollup Budget" for the Committee to vote at the next meeting as its highest budget to be submitted.

Nancy Marshall reminded the Committee about the Joint Finance Committee meeting. The agenda will focus on Special Education Out of District Placements, Capital Planning, and the FY'13 Budget.

### Bill Schedules

The January 30<sup>th</sup> warrants were circulated for final signatures.

### Calendar of School Events

Tuesday	02-07-2012	7:30 pm	Joint FinCom Mtg	Lincoln
Monday	02-06-2012	7:30 pm	Sudbury CIPC Hearing	Town Hall
Thursday	02-09-2012	7:00 pm	Sudbury Level Staff	Town Hall
Monday	02-13-2012	7:00 pm	Sudbury No Override	Town Hall
Tuesday	02-14-2012	7:30 pm	Regular School Com	Conf Rm B
<i>Tuesday *</i>	<i>02-14-2012</i>	<i>7:30 pm</i>	<i>Vote Budget for Lincoln Town Mtg</i>	
Tuesday	02-28-2012	7:30 pm	Regular School Com	Conf Rm B
<i>Tuesday *</i>	<i>02-28-2012</i>	<i>7:30 pm</i>	<i>Public Hearing on Budget for Sudbury</i>	
Saturday	03-24-2012	9:30 am	Lincoln Town Meeting	Auditorium

### Executive Session

There was no Executive Session.

### Adjourn

On a motion by Kevin Matthews, seconded by Mark Collins, the School Committee voted unanimously to adjourn the meeting at 9:10 pm.