

**Lincoln-Sudbury Safety Review Committee**  
**Meeting Minutes of June 27, 2007**  
**Meeting held in Conference Room B, L-S**

**Members present:** Sarah Cannon Holden, Scott Carpenter, Hal Chapel, Eric Harris, , Ron Nix – Vice Chair, John Ollquist ,Barbara Pedulla, Dennis Picker – Chair, Gary Taylor, Karen Thomsen, Sheila Calkins.

**Alternates present:**Tim Garvin.

**Absent:** Mark Collins, Claire Daly, Tom DeNormandie ,Bill Keller ,Tucker Krone, Bill Ray, and Alexandra Sliwowski.

2 members of the public were present.

Dennis Picker called the meeting to order at 6:05 pm. He apologized for neglecting to acknowledge at the 6/26 School Committee meeting the work of Jim Cunningham, a volunteer from Lincoln. Jim recorded the 5/28 meeting in Lincoln and arranged the rebroadcast of all the recorded meetings on Lincoln community access TV.

**Discussion of drafts for preliminary report:**

The Committee discussed and made changes to the draft of the “Weapons Policy” section of the preliminary report.

Dennis Picker moved that the Committee adopt the recommendation contained in the “Weapons Policy” section regarding considering changes to the weapons policy. Hal Chapel seconded. The motion was approved with 10 votes for, 0 against, and 0 abstain.

Hal Chapel moved that the Committee approve the “Weapons Policy” section as edited. John Ollquist seconded. The motion was approved with 10 votes for, 0 against, and 0 abstain.

The Committee then moved on to discuss and made changes to the draft of the section of the preliminary report that deals with policies and procedures related to programs involving enrollment of out of district students at L-S. The Committee decided not to decide on the name of this section until it had finished adopting the content..

Ron Nix moved that the Committee approve a recommendation in this section regarding the continuation of work by the school to refine how it reviews out of district enrollments at L-S. John Ollquist seconded. The motion was approved with 9 votes for, 1 against, and 1 abstain.

The Committee continued to discuss and make changes to this section. As Sheila Calkins had to leave before this section was complete, and since she was the author of the original draft of the section, the Committee decided to postpone completion of its work

on this section until after it had done its work on the other remaining sections. In Ms. Calkins absence, Tim Garvin served as a voting member.

The Committee discussed and made changes to the draft of the “Staff/student ratio” section of the preliminary report.

Eric Harris moved that the Committee approve the “Staff/student ratio” section as edited. John Ollquist seconded. The motion was approved with 11 votes for, 0 against, and 0 abstain.

The Committee discussed and made changes to the draft of the “Prevention of School Violence/Threat Assessment” section of the preliminary report.

Tim Garvin moved and Ron Nix seconded a motion that the Committee adopt a recommendation in this section of the preliminary report regarding bi-annual assessments of the school’s emotional climate and the health and safety of its students. The motion was approved with 8 votes for, 1 against, and 2 abstain.

Tim Garvin moved and John Ollquist seconded a motion that the Committee adopt a recommendation in this section of the preliminary report regarding further promoting the development of trusting relationships between students and adults at school. The motion was approved with 9 votes for, 0 against, and 1 abstain.

The Committee continued to discuss and make changes to this section and then agreed to continue work on this section at its next meeting.

**Discussion of Next Steps:**

The Committee discussed next steps. It noted that there are two key types of next steps. First, to invite, obtain, and analyze comment on the Committee’s preliminary report from the School Committee, the school, and the community at large. Second, to decide what other work the Committee should do and how that work might be approached.

The Committee discussed the logistics of receiving comments on the preliminary report. It agreed to set up a unique email address devoted to receiving comments and to have a single individual at the school receive and compile those comments for distribution in batches to the members of both the School Committee and this committee. Comments will also be able to be mailed to the school. Scott Carpenter will work out the details.

The Committee discussed how and when to determine other future activities. It agreed to the basic concept of having members attend a meeting of the School Committee in the fall that would include discussion of next steps in the safety review process. Eric Harris stated that he was confident that the School Committee would agree to this approach, as it had been briefly discussed at the School Committee meeting on 6/26. We also discussed having this meeting include active public participation.

Dennis Picker presented a draft of a letter to the community that announces the availability of the preliminary report, explains where it can be obtained, invites comments on the report, describes the availability of recordings of the presentation on 6/13/07 by Dr. Pollack and encourages people to watch it, and discusses the next steps for the committee. The intention would be to submit the letter to various newspapers and also to publish this information to the LSPO Parent Forum email list and on the Committee's web pages. After brief discussion, the Committee agreed to finalize the letter at its next meeting.

**Review and approve minutes:**

In the interest of time, the Committee decided to postpone acting on approving minutes until the next meeting.

**Adjourn:** Sarah Cannon Holden made a **motion** to adjourn. Eric Harris seconded the motion. The motion was **approved**. The meeting adjourned at 9:50 pm.