

# LINCOLN-SUDBURY ADULT EDUCATION SPRING 2010

## REGISTRATION PROCEDURES

Enrollment is open to anyone of high school age or older except where noted. Children cannot be accommodated in adult classes. **Please register by mail or online.** Order of receipt of registration will determine class lists. Students should consider their application accepted and report to class for the first meeting unless otherwise notified. No confirmations are sent. Registration must be received before the first class, to insure the class will run. All classes are held at Lincoln-Sudbury Regional High School unless otherwise specified. **On first night of class, please enter and check in at the front entrance, facing Lincoln Rd. in case there is a room change. To register online, [www.lsrsh.net/community/adulted](http://www.lsrsh.net/community/adulted)**

### TUITION AND FEES

Tuition fees as listed by course must be paid at the time of registration. A sufficient number of students must register for each course if it is to be given. Refunds in full will be granted for any course that must be canceled due to under enrollment or fee may be transferred to another course if there is space. Refunds for any reason other than cancellation of the course must be requested one week before the first class meeting, after that time a \$10 registration fee and any materials fees will be deducted from your refund. There is no tuition reduction if a student is unable to attend all classes.

### RESIDENTS OVER 65

Lincoln & Sudbury residents over 65 may request a 25% reduction of tuition (except for those stated in description) by indicating birth date on their registration form. This reduction does not apply to materials fees, lab fees or entrance fees.

### CANCELLATIONS

Classes are not held on school holidays, during vacation weeks or whenever school has been cancelled. Call the High School for a recorded cancellation message. **No classes April 2, 19-23, May 31**  
For information or online registration, visit our website at [www.lsrhs.net/community/adulted](http://www.lsrhs.net/community/adulted).

### CONTACTS

If you have a question or need to contact us by e-mail, [adult.ed@lsrhs.net](mailto:adult.ed@lsrhs.net)

Linda Hawes, Director or Roz Drawas, Assistant Director

(978) 443-9961 x3326 or (781) 259 -9527 x3326

Sign up early, some classes have limited space

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## REGISTRATION FORM SPRING 2010

### PLEASE INCLUDE YOUR E-MAIL ADDRESS

Course Name	Session	Start Date	Cost
1.) _____	_____	_____	_____
2.) _____	_____	_____	_____
3.) _____	_____	_____	_____
Name _____	Address _____		Total Cost _____
Town _____	Zip _____	EMail _____	
Telephone (home) _____	(work) _____	(cell) _____	

Checks should be made to and mailed to:

Lincoln-Sudbury Adult Education     390 Lincoln Road Sudbury, MA 0177