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www. LSRHS.net/ community/Adult Ed

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## LINCOLN-SUDBURY ADULT EDUCATION FALL 2009 REGISTRATION PROCEDURES

Enrollment is open to anyone of high school age or older except where noted. Children cannot be accommodated in adult classes. **Please register by mail.** Order of receipt of registration will determine class lists. Students should consider their application accepted and report to class for the first meeting unless otherwise notified. No confirmations are sent if you have not registered prior to the first class meeting; please call the office before entering the class. All classes are held at Lincoln-Sudbury Regional High School unless otherwise specified. **On first night of class, please enter and check in at the front entrance, facing Lincoln Rd.. The school is large and spread out and this will ensure a prompt starting time for your class. To register online, [www.lsrsh.net/community/adulted](http://www.lsrsh.net/community/adulted)**

### TUITION AND FEES

Tuition fees as listed by course must be paid at the time of registration and accompany registration form by mail. A sufficient number of students must register for each course if it is to be given. Refunds in full will be granted for any course that must be canceled due to under enrollment or fee may be transferred to another course if there is space. Refunds for any reason other than cancellation of the course must be requested one week before the first class meeting, after that time a \$10 registration fee and any materials fees will be deducted from your refund. There is no tuition reduction if a student is unable to attend all classes.

### RESIDENTS OVER 65

Lincoln & Sudbury residents over 65 may request a 25% reduction of tuition (except for those stated in description) by indicating birth date on their registration form. This reduction does not apply to materials fees, lab fees or entrance fees.

### CANCELLATIONS

Classes are not held on school holidays, during vacation weeks or whenever school has been cancelled. Call the High School for a recorded cancellation message. **No classes October 12, Nov 11, 25, 26**

For information only visit our website at [www.LSRHS.Net/Community/Adult Ed](http://www.LSRHS.Net/Community/Adult Ed)

Sign up early, some classes have limited space

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### REGISTRATION FORM FALL 2009

#### PLEASE INCLUDE YOUR E-MAIL ADDRESS

Course Name	Session	Start Date	Cost
1.) _____	_____	_____	_____
2.) _____	_____	_____	_____
3.) _____	_____	_____	_____

Name \_\_\_\_\_ Address \_\_\_\_\_ Total Cost \_\_\_\_\_

Town \_\_\_\_\_ Zip \_\_\_\_\_ EMail \_\_\_\_\_

Telephone (home) \_\_\_\_\_ (work) \_\_\_\_\_ (cell) \_\_\_\_\_

Checks should be made to and mailed to:

Lincoln-Sudbury Adult Education 390 Lincoln Road Sudbury, MA 0177